

Checked by	Name	Date
Corporate Services		
Community Services	Jenny Bailey	06/02/2009
Learning & Care		

## REVENUE BUDGET MONITORING STATEMENT

SUMMARY	Budget	2008/09 Approved Estimate	Variance
	£000	£000	£000
<b>Learning &amp; Care</b>			
Children & Young People - DSG funded	73,160	73,041	390
Dedicated Schools Grant	(73,432)	(73,269)	(390)
Children & Young People - LA funded	13,280	16,130	455
Adult Social Care	29,143	29,522	(352)
Director's Office	393	287	0
Strategy & Resources	1,897	2,378	(60)
Housing	908	953	55
Specific Government Grants	(1,835)	(534)	0
<b>Total Learning &amp; Care</b>	<b>43,514</b>	<b>48,508</b>	<b>98</b>
<b>Community Services</b>			
Highways & Engineering	3,540	3,890	15
Streetcare & Operations	4,215	4,215	(10)
Planning Services	2,291	2,291	5
Public Protection & Sustainability	9,767	9,924	(60)
Asset Management	(760)	(732)	(55)
Leisure Services	2,563	2,606	(5)
Libraries, Information, Arts & Heritage	2,902	2,917	0
Parking Services	(2,812)	(2,772)	180
Corporate Management	512	471	40
<b>Total Community Services</b>	<b>22,218</b>	<b>22,810</b>	<b>110</b>
<b>Corporate Services</b>			
Corporate Management	651	650	(48)
Democratic Services	2,818	2,841	(62)
Legal Services	1,049	1,065	92
Corporate Performance and Development	875	1,256	(65)
Business Improvement	2,753	2,740	60
Customer Service Centre	1,115	1,209	34
Finance	2,932	2,984	29
Human Resources	1,696	1,646	(15)
Procurement	347	388	0
<b>Total Corporate Services</b>	<b>14,236</b>	<b>14,779</b>	<b>25</b>
<b>TOTAL EXPENDITURE</b>	<b>79,968</b>	<b>86,097</b>	<b>233</b>
Contribution from Earmarked Reserve	0	(701)	0
Contribution to Capital Reserve	0	200	0
Corporate Initiatives	(376)	(331)	202
Levies-			
Environment Agency	130	130	0
Capital Financing inc Interest Receipts	5,414	5,414	(1,100)
<b>NET REQUIREMENTS</b>	<b>85,136</b>	<b>90,809</b>	<b>(665)</b>
Less - Special Expenses	(1,075)	(1,075)	0
Transfer (from)/ to balances	0	(471)	665
<b>GROSS COUNCIL TAX REQUIREMENT</b>	<b>84,061</b>	<b>89,263</b>	<b>0</b>
Working Balances	5,735	5,755	5,284
Transfer from/to balances	0	(471)	665
	<u>5,735</u>	<u>5,284</u>	<u>5,949</u>

\* With effect from 1st April 2008, area based grants are treated as general grants and are used to fund the overall gross council tax requirement. The approved estimate has been adjusted to reflect this requirement, and the £5,205k is now incorporated with formula grant and non-domestic rates income in order to achieve a balanced budget. The transfers to and from the balances have been adjusted accordingly.

LEARNING & CARE DIRECTLY MANAGED COSTS	2008/09		Variance- Manager's Forecast	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
<b>CHILDREN &amp; YOUNG PEOPLE - DSG FUNDED SCHOOLS BUDGET</b>				
<b>INDIVIDUAL SCHOOLS BUDGET</b>				
Expenditure	79,495	84,776	0	
Income	(17,116)	(21,110)	0	
<b>Net</b>	<b>62,379</b>	<b>63,666</b>	<b>0</b>	
<b>CENTRAL SCHOOLS BUDGET</b>				
Expenditure	14,324	13,042	390	1-8
Income	(3,543)	(3,667)	0	
<b>Net</b>	<b>10,781</b>	<b>9,375</b>	<b>390</b>	
<b>DEDICATED SCHOOLS GRANT</b>				
Expenditure	0	(225)	(390)	9
Income	(73,432)	(73,044)	0	
<b>Net</b>	<b>(73,432)</b>	<b>(73,269)</b>	<b>(390)</b>	
<b>TOTAL DSG FUNDED SCHOOLS BUDGET</b>	<b>(272)</b>	<b>(228)</b>	<b>0</b>	
<b>LA FUNDED LEARNING &amp; CARE</b>				
<b>CHILDREN &amp; YOUNG PEOPLE - LA FUNDED</b>				
Expenditure	20,193	20,413	388	10-19, 34
Income	(6,913)	(4,283)	67	20
<b>Net</b>	<b>13,280</b>	<b>16,130</b>	<b>455</b>	
<b>ADULT SOCIAL CARE</b>				
Expenditure	40,143	41,114	(337)	21,23,,26-31,34
Income	(11,000)	(11,592)	(15)	22,24,25
<b>Net</b>	<b>29,143</b>	<b>29,522</b>	<b>(352)</b>	
<b>DIRECTOR'S OFFICE</b>				
Expenditure	393	287	0	
Income	0	0	0	
<b>Net</b>	<b>393</b>	<b>287</b>	<b>0</b>	
<b>STRATEGY &amp; RESOURCES</b>				
Expenditure	2,335	2,827	(60)	34
Income	(438)	(449)	0	
<b>Net</b>	<b>1,897</b>	<b>2,378</b>	<b>(60)</b>	
<b>HOUSING</b>				
Expenditure	2,811	2,826	55	32,33,34
Income	(1,903)	(1,873)	0	
<b>Net</b>	<b>908</b>	<b>953</b>	<b>55</b>	
<b>SPECIFIC GOVERNMENT GRANTS</b>				
Expenditure	0	0	0	
Income	(1,835)	(534)	0	
<b>Net</b>	<b>(1,835)</b>	<b>(534)</b>	<b>0</b>	
<b>TOTAL LA FUNDED LEARNING &amp; CARE</b>	<b>43,786</b>	<b>48,736</b>	<b>98</b>	
<b>TOTAL DIRECTLY MANAGED COSTS</b>	<b>43,514</b>	<b>48,508</b>	<b>98</b>	

## LEARNING &amp; CARE

Note	Explanation
1	<p><u>Payments to Early Years PVI providers</u>            Approved gross estimate: £3,040k            Variation: + £27k (+ £27k)            First reported at Cabinet: Aug 08            RBWM pays grant to private, voluntary and independent nursery and childcare providers up to 12.5 hours per child per week for over 2, 3 and 4 year olds under the Government's policy for the free entitlement to nursery education and childcare. This is a demand led budget. Latest information on the number of children in the PVI sector suggests that there will be no change to the £27k forecast overspend on the £3 million budget. Numbers of children can vary from term to term depending on take-up.            Action: by Head of Children's Services</p>
2	<p><u>Inclusion service</u>            Approved gross estimate: £2,124k            Variation: - £93k (- £50k)            First reported at Cabinet: Aug 08            The Inclusion service in total is expected to underspend by approximately £93k mainly due to management vacancies. Some posts that were expected to be filled in the Autumn Term remain vacant.            Action: by Head of Children's Services</p>
3	<p><u>Admissions</u>            Approved gross estimate: £180k            Variation: - £5k            First reported at Cabinet: Feb 09            Staffing costs in the school admissions team have been less than expected            Action: by Head of Children's Services</p>
4	<p><u>Out-of-Borough Special school placements - DSG funded</u>            Approved gross estimate: £3,715k            Variation: + £958k (844k)            First reported at Cabinet: Jul 08            Out of Borough special school placements are typically very expensive and can cost up to £4k per week. The budget was £100k overspent in 2007-08. This budget covers 50% of the 20 placements joint funded with children's safeguarding and the full cost of the SEN placements funded entirely by the central Schools Budget (currently around 75). The budget is demand-led and under pressure as a result of a large increase in the number of placements. The cost of three new placements in the last month, two of which are over £100k pa, has placed the budget under further pressure.            Action: by Head of Children's Services</p>
5	<p><u>SEN recoupment</u>            Approved gross estimate: £1,217k            Variation: - £240k (-120k)            First reported at Cabinet: Nov 08            The process of inter-authority recharges for the additional SEN costs of children in other LA schools is known as recoupment. RBWM spends over £1m on the SEN costs of RBWM children in other LAs' schools, but recoups as much through charges to OLAs for their children in our schools. The net costs of provision are not finalised until schedules of pupils in other authorities schools have been agreed, usually well after the year end, and consequently large provisions have been brought forward from previous years to cover these expected costs. The size of provisions have now been scaled back in light of the most recent information about SEN pupils in OLAs, resulting in around £240k being released in the current year.            Action: by Head of Children's Services</p>

## LEARNING &amp; CARE

Note	Explanation
6	<p><u>Contingency for SEN adjustments</u>            Approved gross estimate: £80k            Variation: £0 (- £27k)            First reported at Cabinet: Nov 08            The SEN statements contingency budget funds schools for in-year changes in their pupils with high level SEN needs. The largest number of changes takes place in September and the latest projection suggests this budget will be on target. This reflects a worsening of the position compared with the underspend of £23k reported last month.            Action: by Head of Children's Services</p>
7	<p><u>Maternity insurance for schools</u>            Approved gross estimate: £107k            Variation: + £107k (+ £60k)            First reported at Cabinet: Aug 08            The DSG funds an insurance scheme to cover the additional costs to schools of staff who are on maternity leave. This year has seen a larger than usual number of staff taking maternity leave. The forecast overspend has increased from £60k to £107k as a result.            Action: by Head of Children's Services</p>
8	<p><u>Central school services - school specific contingency</u>            Approved gross estimate: £360k            Variation: - £364k (-£307k)            First reported at Cabinet: Aug 08            The projected underspend on the schools contingency budget has increased by £57k compared with last month. The main reason for this change is a refund from building services in relation to the finalised cost of service contracts in schools for 2007-08. As reported previously, most of the remaining underspend relates to a reduction in rates payable arising out of a reassessment of rateable values in around 40 schools, (around £262k), lower than expected numbers of Newly Qualified Teachers (£40k), and a decrease in demand for one-off contingency allocations from schools (£20k).            Action: by Head of Children's Services</p>
9	<p><u>Dedicated Schools Grant</u>            Approved gross estimate: £73,044k            Variation: - £390k (- £427k)            First reported at Cabinet: Jul 08            The total overspend reported above will be carried forward into the next year and be a first call on the 09-10 DSG.            Action: by Head of Children's Services</p>
10	<p><u>Home to School Transport</u>            Approved gross estimate: £2,072k            Variation: + £140k (+£120k)            First reported at Cabinet: Jun 08            The projected overspend on Home to School Transport has increased by £20k compared with last month. This reflects contractual changes on a number of routes since November. For example, there have been some changes in the number of pupils requiring taxis and one to one supervision. As previously reported, the main reason for the overspend relates to an extension to the Henley College route contract, post SEN 16 pupils and cost pressures arising from the changes at the start of the new academic year, including the addition of a new bus route at Waltham St. Lawrence under 'safer routes to school' advice, the high cost of wheelchair transport for specific individuals starting secondary school, an increased requirement for passenger assistants on SEN routes.            Action: by Head of Children's Services</p>

## LEARNING &amp; CARE

Note	Explanation
11	<p><u>Area Teams - School Attendance</u>            Approved gross estimate: £266k            Variation: - £20k            First reported at Cabinet: Feb 09            Staff vacancies in the Education Welfare Service have been filled later than expected.            Action: by Head of Children's Services</p>
12	<p><u>Speech and Language therapy</u>            Approved gross estimate: £297k            Variation: + 25k (+ £25k)            First reported at Cabinet: Nov 08            A pressure of £25k has arisen as a result of expenditure on provision of speech and language services to schools in 2007-08 for which no accrual was made.            Action: by Head of Children's Services</p>
13	<p><u>Residence order allowances</u>            Approved gross estimate: £171k            Variation: + £47k (+£39k)            First reported at Cabinet: Jun 08            The last month has seen an additional pressure on this budget arising from three new special guardianship payments costing an additional £8k to the year end. Residence order allowances and guardianship payments are paid where children are being looked after by guardians and relatives other than parents.            Action: by Head of Children's Services</p>
14	<p><u>Disabled children</u>            Approved gross estimate: £827k            Variation: + £117k (+ £128k)            First reported at Cabinet: Jun 08            The disabled children budget was overspent in 2007-08 by £102k. Costs are increasing steadily and are back to the same number of disabled children in external placements as seen last year (12 disabled children currently have residential placements). The individual cost of placements remains high, and there is an additional pressure on payments to support disabled children in their own homes. The small reduction in the projected overspend compared with last month relates to the expected costs for additional support to four children over Christmas which did not materialise.            Action: by Head of Children's Services</p>
15	<p><u>Looked after children</u>            Approved gross estimate: £825k            Variation: + £ 61k (+ £55k)            First reported at Cabinet: Jul 08            The high cost of placements and unexpected demand for residential places can have a disproportionately significant effect on the budget. This has been the case in recent months where new high cost placements have put additional pressure on the budget. The latest outturn projection suggests a small increase on the forecast overspend reported last month, mainly due to the costs of additional supervision being provided to one of the Borough's children in care.            Action: by Head of Children's Services</p>

## LEARNING &amp; CARE

Note	Explanation
16	<p><u>Agency foster care payments</u>            Approved gross estimate: £150k            Variation: - £73k (-£85k)            First reported at Cabinet: Jun 08            Children are placed in agency foster care at an average cost of between £700 and £1200 per week only when a suitable internal placement cannot be found. The projected underspend reflects the reduced numbers of children placed with external foster carers compared with last year. One new child has been placed with a foster agency in the last month, resulting in a reduction in the projected underspend.            Action: by Head of Children's Services</p>
17	<p><u>Internal foster care</u>            Approved gross estimate: £958k            Variation: +7k (£ 3k)            First reported at Cabinet: Sep 08            Foster care payments are paid to RBWM's foster parents in the form of monthly and annual allowances. Last year the number of children in internal foster care homes was around 50. The latest projection suggests a small increase in costs due to two new placements in the last month.            Action: by Head of Children's Services</p>
18	<p><u>Childcare Lawyers</u>            Approved gross estimate: £188k            Variation: - £ 50k (- £50k)            First reported at Cabinet: Dec 08            Legal costs in relation to children safeguarding issues are handled through joint arrangements run by Reading Borough Council. The latest information from RBC reports lower than anticipated disbursements, resulting in a forecast underspend of £50k.            Action: by Head of Children's Services</p>
19	<p><u>Youth &amp; Community - Outdoor Education</u>            Approved estimate: £158k            Variation: - £24k (- £32k)            First reported at Cabinet: July 08            The previously reported overspend in relation to outdoor Education projects has been reforecast in the light of staff vacancies over the summer months. Action has also been taken to bring back on track other services in the Y&amp;C budget that were previously reporting overspends. The change from last month relates to the additional cost of a worker who was not budgeted to work in the off-peak season.            Action: by Head of Children's Services</p>
20	<p><u>Youth &amp; Community - Outdoor Education Income</u>            Approved estimate: (£119k)            Variation: +£67k (+ £67k)            First reported at Cabinet: July 08            Unachievable income in relation to Outdoor Education projects budgets has increased to £67k over the summer months.            Action: by Head of Children's Services</p>
21	<p><u>External Homecare - Externally Purchased Hours - Expenditure</u>            Approved estimate: £2,384k            Variation: £126k (£128k)            First reported at Cabinet: Jun 08            The recent difficulties in sourcing care have now eased and the use of both high and medium cost spot providers in order to meet demand has fallen . Overall the weekly number of hours of home care delivered in excess of budget hours has reduced compared to last month, although the number of hours of external homecare currently delivered to clients still exceeds the budget by 170 hours per week            Action: by Head of Adult Services</p>

## LEARNING &amp; CARE

Note	Explanation
22	<p><u>External Homecare - Externally Purchased Hours - Income</u>            Approved estimate: -£834k            Variation: £24k (£30k)            First reported at Cabinet: July 08            Current projections indicate a shortfall in income for external homecare services of £4k. It had previously been anticipated that a small surplus would result in the current year but there has been an increase in higher need service users which gives rise to a lower proportion of paid for hours. There is also a projected £20k shortfall in income from Meals on Wheels which will lead to a net shortfall in income on the external homecare budget of £24k.</p>
23	<p><u>Older Person - Residential &amp; Nursing Care - Expenditure</u>            Approved estimate: £9,531k            Variation: -£114k (-£99k)            First reported at Cabinet: July 08            The average number of Spot purchased Residential placements for the year are 2 above budget while average prices have risen to £5 per week above budget level. This results in an overspend of £65k. Nursing Spot purchases are at an average of 9 places below budget although average price per bed has risen £25 per week above budget. This gives rise to an underspend of -£170k. There is an additional underspend of -£15k on Block Nursing Care provision due to a decrease in bed numbers and £6k overspend arising from the cost of an additional respite place.            Action: by Head of Adult Services</p>
24	<p><u>Older Person - Residential &amp; Nursing Care - Income from Service Users and Health.</u>            Approved estimate: -£3,529k            Variation: -£225k (-£227k)            First reported at Cabinet: July 08            Average contribution received from service users for Residential and Nursing placements for Older People, are greater than budget. The impact of this is partly offset by the decrease in expected Spot placements. The net effect on service user contributions is over-achievement of income by -£173k and there is also additional third party top-up income of -£46k projected on residential spot placements. However the lower volume of Nursing placements has a direct impact on the amount of Free Nursing Care that can be recovered from the PCT which is causing a pressure of £41k. There is additional service user income of £22k projected for respite care placements. A further £25k is due to be recovered from the PCT relating to their implementation of a change in contribution arrangements for interim elderly care.            Action: by Head of Adult Services</p>
25	<p><u>Older Person - Residential &amp; Nursing Care - Other Income</u>            Approved estimate: -£257k            Variation: +£186k (+£192k)            First reported at Cabinet: July 08            There is a significant pressure arising from an income sharing agreement with one of our block Residential &amp; Nursing care providers. RBWM is entitled to a share of income from the sale of beds to non-RBWM service users. The provider is finding it difficult to fill these places and therefore there is a reduction in the expected income to RBWM. Projections are based on current occupancy levels but RBWM are working in partnership with the provider to improve the situation.            Action: by Head of Adult Services</p>
26	<p><u>Physical Disability - Expenditure</u>            Approved estimate: £475k            Variation: -£25k (-£25k)            First reported at Cabinet: Jun 08            Expected savings against budgets for Occupational Therapy equipment.            Action: by Head of Adult Services</p>



## LEARNING &amp; CARE

Note	Explanation
27	<p><u>Elderly &amp; Physical Disability - Expenditure</u>            Approved estimate: £2,166k            Variation: -£64k (-£64k)            First reported at Cabinet: July 08            Savings realised following finalisation of 2007/08 accounts for Emergency Duty Team and Rapid Response &amp; Rehabilitation service. There is likely to be a further savings of -£30k in 2008-9 once the accounts are finalised            Action: by Head of Adult Services</p>
28	<p><u>Physical Disability - Residential and Nursing Care -Expenditure</u>            Approved estimate: £1,226k            Variation: £20k (£26k)            First reported at Cabinet: Nov 08            Pressure Arising from 2 additional spot residential placements commencing from September 2008 offset by a reduction of 1 place during December.            Action: by Head of Adult Services</p>
29	<p><u>Learning Disability - Expenditure</u>            Approved estimate: £13,927k            Variation: -£60k (-£60k)            First reported at Cabinet: Jun 08            Savings of £30k from schemes run by Housing Associations following finalisation of their 2007/08 accounts. Further savings on Learning Disability placements of -£30k due to movements in start dates of expected packages.            Action: by Head of Adult Services</p>
30	<p><u>Mental Health - External Care - Expenditure</u>            Approved estimate: £1,581k            Variation: +£85k (+£121k)            First reported at Cabinet: July 08            There has been an increase in demand over the year for care placements for service users with a mental health problem including one high cost placement for an 18 year old service user transferring from Children's Services. The projection has been revised to take into account an accounting provision for an expected liability from a prior year which is not now required.            Action: by Head of Adult Services</p>
31	<p><u>Concessionary Fares - Expenditure</u>            Approved estimate: £1,023k            Variation: -£200k (-£200k)            First reported at Cabinet: Dec 08            Following a recent meeting with bus operators a more realistic estimate of the year end cost can be made and this indicates that there will be an underspend on the Concessionary Fares scheme of £200k in the current year.            Action: by Head of Adult Services</p>

## LEARNING &amp; CARE

Note	Explanation																								
32	<p><u>Homelessness - Expenditure</u>            Approved estimate: £91k            Variation: +£90k (+£40k)            First reported at Cabinet: Jun 08            A net overspend of £35k is expected on the cost of bed and breakfast accommodation, due to a shortage of three bedroom homes for rent, which has led to longer stays in temporary accommodation by larger families. In addition to the direct cost of temporary accommodation, a net overspend of £55k on interest free loans for deposits on rental properties is also projected, relating to a greater throughput of families in temporary accommodation, which in turn is giving rise to a projected increase in the provision for bad debts, as the volume of loans has risen.            Action: by Head of Housing</p>																								
33	<p><u>Supporting People - Expenditure</u>            Approved estimate: £2,213k            Variation: -£35k (-£35k)            First reported at Cabinet: Jun 08            Prepayment of invoice in 2007/08 has resulted in a one-off saving in Supporting People care budgets for 2008/09.            Action: by Head of Housing</p>																								
34	<p><u>Staffing Budgets</u>            Approved estimate:            Variation: -£7k (£57k)            First reported at Cabinet: Jun 08            Latest analysis of staffing budgets across the former Learning and Care Directorate, taking account of latest information on vacancies, appointments and the managed vacancy factor, suggests that there will be an underspend of -£7k at the end of the year. The breakdown across service areas is as shown below. The projected overspend against safeguarding reflects the net overspend of all safeguarding staff budgets and is mainly due to the cost of filling vacancies in a high risk area of work with agency staff.</p> <table data-bbox="201 1265 821 1653"> <tr> <td>Children &amp; Young People Management</td> <td>£28k</td> </tr> <tr> <td>School Improvement</td> <td>£10k</td> </tr> <tr> <td>Education welfare</td> <td>- £8k</td> </tr> <tr> <td>Extended Learning</td> <td>£13k</td> </tr> <tr> <td>SEN Commissioning &amp; Contracts</td> <td>£24k</td> </tr> <tr> <td>Safeguarding children - children in need</td> <td>£91k</td> </tr> <tr> <td>Community Care Management</td> <td>£10k</td> </tr> <tr> <td>Elderly &amp; Physical Disability</td> <td>£30k</td> </tr> <tr> <td>Learning Disability</td> <td>- £80k</td> </tr> <tr> <td>Mental Health Care Management &amp; Services</td> <td>- £65k</td> </tr> <tr> <td>Strategy &amp; Resources</td> <td>- £60k</td> </tr> <tr> <td><b>Total</b></td> <td><b>-£7k</b></td> </tr> </table> <p>Action: by Head of Services</p>	Children & Young People Management	£28k	School Improvement	£10k	Education welfare	- £8k	Extended Learning	£13k	SEN Commissioning & Contracts	£24k	Safeguarding children - children in need	£91k	Community Care Management	£10k	Elderly & Physical Disability	£30k	Learning Disability	- £80k	Mental Health Care Management & Services	- £65k	Strategy & Resources	- £60k	<b>Total</b>	<b>-£7k</b>
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COMMUNITY SERVICES DIRECTLY MANAGED COSTS	2008/09		Variance- Manager's Forecast	Notes
	Budget	Approved Estimate		
	£000	£000	£000	
<b>HIGHWAYS &amp; ENGINEERING including:-</b> Street Lighting, Winter Maintenance & Public Transport Support				
Expenditure	4,587	4,637	0	1,3,4
Income	(1,047)	(747)	15	2
<b>Net</b>	<b>3,540</b>	<b>3,890</b>	<b>15</b>	
<b>STREETCARE &amp; OPERATIONS including:-</b> Highway Maintenance and Amenity Litter				
Expenditure	4,853	4,856	60	5,7
Income	(638)	(641)	(70)	6
<b>Net</b>	<b>4,215</b>	<b>4,215</b>	<b>(10)</b>	
<b>PLANNING SERVICES</b>				
Expenditure	4,682	4,778	(155)	9,11,13,14,16
Income	(2,391)	(2,487)	160	8,10,12,15
<b>Net</b>	<b>2,291</b>	<b>2,291</b>	<b>5</b>	
<b>PUBLIC PROTECTION &amp; SUSTAINABILITY including:-</b> Refuse Collection & Disposal, Recycling, Env Health & Trading Standards				
Expenditure	9,979	10,129	(60)	17,18
Income	(212)	(205)	0	
<b>Net</b>	<b>9,767</b>	<b>9,924</b>	<b>(60)</b>	
<b>ASSET MANAGEMENT including:-</b> Industrial & Commercial Estates & Administrative Buildings				
Expenditure	3,547	3,547	(20)	19,21,22
Income	(4,307)	(4,279)	(35)	20
<b>Net</b>	<b>(760)</b>	<b>(732)</b>	<b>(55)</b>	
<b>LEISURE SERVICES including;_</b> Parks, Cemeteries & Leisure Centres				
Expenditure	9,604	9,647	(5)	23,24,25
Income	(7,041)	(7,041)	0	
<b>Net</b>	<b>2,563</b>	<b>2,606</b>	<b>(5)</b>	
<b>LIBRARIES, INFORMATION, ARTS &amp; HERITAGE</b>				
Expenditure	3,137	3,152	0	
Income	(235)	(235)	0	
<b>Net</b>	<b>2,902</b>	<b>2,917</b>	<b>0</b>	
<b>PARKING SERVICES</b>				
Expenditure	3,858	3,858	(20)	27
Income	(6,670)	(6,630)	200	26
<b>Net</b>	<b>(2,812)</b>	<b>(2,772)</b>	<b>180</b>	
<b>CORPORATE MANAGEMENT</b>				
Expenditure	522	471	40	28
Income	(10)	0	0	
<b>Net</b>	<b>512</b>	<b>471</b>	<b>40</b>	
<b>TOTAL DIRECTLY MANAGED COSTS</b>	<b>22,218</b>	<b>22,810</b>	<b>110</b>	

## COMMUNITY SERVICES

Note	Explanation
1	<p><u>Highway Maintenance - Winter Gritting</u>            Approved Estimate: £978k            Variation: +£20k            First reported at Cabinet: February 09            Anticipated increase in Winter Gritting costs due to adverse weather conditions.            Action: by Head of Highways &amp; Engineering</p>
2	<p><u>Street Numbering &amp; Naming Income</u>            Approved Estimate: -£20k            Variation: +£15k (+£5k)            First reported at Cabinet: October 08            Anticipated increase in Street Naming &amp; Numbering Income not achieved due to delay in resolving legal clarification for new charges. Service transferred to BIU 1/7/2008.            Action: by Head of Highways &amp; Engineering</p>
3	<p><u>Public Transport Support</u>            Approved Estimate: £688k            Variation: -£10k            First reported at Cabinet: February 2009            Savings on bus contracts            Action: by Head of Highways &amp; Engineering</p>
4	<p><u>School Crossing Patrols</u>            Approved Estimate: £30k            Variation: -£10k (-£10k)            First reported at Cabinet: August 08            Savings due to staff vacancies. Other safety measures are being pursued.            Action: by Head of Highways &amp; Engineering - currently experiencing difficulty in recruiting which reflects the National shortage.</p>
5	<p><u>Streetscene</u>            Approved Estimate: £1,034k            Variation: £40k            First reported at Cabinet: February 2009            Additional costs of urgent highway defect repairs due to adverse weather conditions.            Action: by Head of Streetcare &amp; Operations</p>
6	<p><u>Highway Licensing Income</u>            Approved Estimate: -£88k            Variation: -£70k (£-30k)            First reported at Cabinet: January 09            Additional income from a large commercial hording licence &amp; other skip &amp; scaffold licences..            Action: by Head of Streetcare &amp; Operations</p>
7	<p><u>Streetcare &amp; Operations Unit</u>            Approved Estimate: £1,554k            Variation: £20k            First reported at Cabinet: February 2009            Additional costs due to adverse weather conditions.            Action: by Head of Streetcare &amp; Operations</p>

## COMMUNITY SERVICES

Note	Explanation
8	<p><u>Building Control</u>            Approved Estimate: -£713k            Variation: +£50k (+£40k)            First reported at Cabinet: August 08            Potential shortfall in income due to economic downturn, offset by savings due to staff vacancies (See note 16)            Action: by Head of Planning - income will be carefully monitored to calculate the potential effect of economic downturn. The staff vacancy will be carefully managed to help offset the shortfall.</p>
9	<p><u>Town &amp; Country Planning</u>            Approved Estimate: £353k            Variation: +£55k (+£60k)            First reported at Cabinet: July 08            Additional legal costs Badnells Pit (£65k), offset by savings on Planning policy consultancy costs (£10k)            Action: by Head of Planning - offset by savings in Development Control Unit - see note 13</p>
10	<p><u>Town &amp; Country Planning Income</u>            Approved Estimate: -£1004k            Variation: +£100k (+£40k)            First reported at Cabinet: Sept 08            Potential shortfall in income due to economic downturn, and a lower number of 'major' planning applications.            Action: by Head of Planning - income will be carefully monitored to calculate the potential effect of economic downturn.</p>
11	<p><u>Transport Policy &amp; Implementation</u>            Approved Estimate:£28k            Variation: -£10k (-£10k)            First reported at Cabinet: Nov 08            Potential savings in consultancy costs to offset the shortfall in S38 &amp; S278 income.            Action: by Head of Planning - Used to offset income shortfall (see note 12)</p>
12	<p><u>Transport Policy &amp; Implementation Income</u>            Approved Estimate: -£45k            Variation: +£20k (+£20k)            First reported at Cabinet: July 08            Potential shortfall in S38 &amp; S278 income.            Action: by Head of Planning - offset by savings in consultancy costs (note 11)</p>
13	<p><u>Development Control Unit</u>            Approved Estimate: £1,616k            Variation: -£150k (-£100k)            First reported at Cabinet: July 08            Savings as a result of staff vacancies            Action: by Head of Planning</p>

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Note	Explanation
14	<u>Planning Policy Unit</u> Approved Estimate: £552k Variation: -£10k (-£20k) First reported at Cabinet: Nov 08 Savings as a result of staff vacancies Action: by Head of Planning
15	<u>Transport Policy &amp; Implementation Unit</u> Approved Estimate: £473k Variation: -£10k (-£10k) First reported at Cabinet: October 08 Increased income from an additional grant for School Travel Plans Action: by Head of Planning
16	<u>Building Control Unit</u> Approved Estimate: £713k Variation: -£40k (-£40k) First reported at Cabinet: August 08 Savings as a result of staff vacancies, used to offset income shortfall see note 8 Action: by Head of Planning
17	<u>Waste Disposal</u> Approved Estimate: £2,601k Variation: -£50k First reported at Cabinet: February 2009 Savings due to potential reduction in tonnages (1,000) following introduction of subscribed green waste scheme and increase in recycling. Action: by Head of Public Protection & Sustainability
18	<u>Trading Standards Unit</u> Approved Estimate: £458k Variation: -£10k First reported at Cabinet: February 2009 Savings as a result of staff reduction in FTE's Action: by Head of Public Protection & Sustainability
19	<u>Industrial &amp; Commercial Estates</u> Approved Estimate: £267k Variation: +£45k (+£45K) First reported at Cabinet: August 08 Additional costs of NNDR for empty properties Action: by Property Management Manager
20	<u>Industrial &amp; Commercial Estates Income</u> Approved Estimate: -£3,558k Variation: -£35k (+£0) First reported at Cabinet: August 08 Additional back rent on commercial properties & new lettings, offset by loss of rental income £45K re void property Action: by Property Management Manager

## COMMUNITY SERVICES

Note	Explanation
21	<p><u>Building Services Unit</u>            Approved Estimate: £271k            Variation: £10k            First reported at Cabinet: February 2009            Cost of severance pay            Action: by Building Services Manager</p>
22	<p><u>Admin Buildings &amp; Depots</u>            Approved Estimate:-£155k            Variation: -£75k (-£65k)            First reported at Cabinet: December 08            Potential saving on delay of completing schedule of Fire, Health &amp; Safety works.            Action: by Building Services Manager</p>
23	<p><u>Windsor Leisure Centre</u>            Approved Estimate:£3,496k            Variation: -£20k (-£30k)            First reported at Cabinet: Nov 08            Potential savings from professional support for feasibility study(£30k), offset by additional costs of new telephone system (£10k).            Action: by Head of Leisure Services</p>
24	<p><u>Magnet Leisure Centre</u>            Approved Estimate:£2,880k            Variation: £10k            First reported at Cabinet: February 2009            Additional costs of new telephone system            Action: by Head of Leisure Services</p>
25	<p><u>Head of Community Services</u>            Approved Estimate:£1,196k            Variation: £5k            First reported at Cabinet: February 2009            Additional staffing costs following restructure - there will be compensating savings in other Directorates.            Action: by Head of Leisure Services</p>

## COMMUNITY SERVICES

Note	Explanation
26	<p><u>Parking Income</u>            Approved Estimate: -£6,630k            Variation: +£200k (+£160k)            First reported at Cabinet: July 08            Potential shortfall in off street income due to downturn and unfavourable weather conditions as demonstrated in reductions in tourist car parks in Windsor (£360k), offset by increase in on street income (£160k)            Action: by Parking Manager - Income and car parks usage is carefully monitored and compared against budget, having regard to the seasonal effect of tourism in Windsor.</p>
27	<p><u>Parking</u>            Approved Estimate: £3,858k            Variation: -£20k (+£20k)            First reported at Cabinet: July 08            Staff savings and savings on repairs for DPE equipment which is still under warranty. Finalised Service Charges re Sainsbury's car park to be agreed, and this will be reflected in future budget monitoring statements.            Action: by Parking Manager</p>
28	<p><u>Corporate Management</u>            Approved Estimate:-£40k            Variation: £40k            First reported at Cabinet: February 2009            Agency savings target to be achieved through managed vacancies.            Action: by Director of Environment</p>